

August 21, 2003

TO: Members of the MAG Telecommunications Advisory Group

FROM: Greg Binder, Phoenix, Chairman

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Thursday, August 28, 2003, 10:00 a.m.
MAG Office, Suite 200, Cholla Room
302 North 1st Avenue, Phoenix

A meeting of the MAG Telecommunications Advisory Group (TAG) will be held at the time and place noted above. Members of the Telecommunications Advisory Group may attend in person, by videoconference or by telephone conference call. Those attending by telephone conference call are requested to call 602-261-7510 between 9:55 a.m. and 10:00 a.m. After the prompt, please enter the meeting ID number 624824 (MAGTAG) on your telephone key pad followed by the pound key. If you have a problem or require assistance, dial 0 after calling the number above. Those attending by videoconference are requested to contact MAG by Tuesday, August 26.

If you are attending in person, please park in the garage under the Compass Bank Building. Bring your ticket to the meeting, parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum in order to conduct business. A quorum is a simple majority of the membership, or 9 people for the MAGTAG. **If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you.**

If you have any questions or need additional information, please contact Heidi Pahl at (602) 254-6300.

TENTATIVE AGENDA

ADVISORY GROUP ACTION REQUESTED

- | <u>TENTATIVE AGENDA</u> | <u>ADVISORY GROUP ACTION REQUESTED</u> |
|---------------------------------------|--|
| 1. <u>Call to Order and Roll Call</u> | |

2. Approval of June 26, 2003 Meeting Minutes

3. Government Information Technology Agency (GITA) Update

State Chief Information Officer Chris Cummiskey will speak on the Information Technology (IT) Vision of the State of Arizona and describe a number of initiatives currently underway, including GITA's e-government initiatives, telecommunications, and other policy areas affected by IT.

4. MAGTAG Working Group Projects

At the April meeting of the MAGTAG, members voted to recommend approval of a Digital Oasis Project, formerly Regional Telecommunications Strategy (RTS). The Digital Oasis working group has met to finalize the scope of work for this project. An update will be provided.

Also at the April meeting of the MAGTAG members voted to recommend approval of the purchase of high quality speaker phones, a web based scheduling package for the RVS and a new server for Latitude applications. Since that time, MAG staff have received demos from four web based scheduling package vendors, and the vendors have completed a product requirements spreadsheet. An update on the Additional Sites and Outreach project will be provided.

At the last meeting of the MAGTAG, members requested that the Information Sharing Working Group arrange informational sessions on telecommunications related issues for future MAGTAG meetings. An update will be provided.

2. Review and approve June 26, 2003 meeting minutes.

5 minutes

3. For information and discussion.

30 minutes

4. For information and discussion.

30 minutes

5. Regional Videoconferencing System (RVS) Marketing Initiatives

At the last meeting of the MAGTAG, members approved the RVS Marketing Plan and timeline. The goal of the RVS Marketing Plan is to significantly increase and sustain RVS usage among MAG member agencies and MAG committees. An update on the RVS Marketing Plan will be provided.

6. Announcements and Public Input

An opportunity will be provided to Committee members and members of the public to address the MAGTAG.

7. Date of Future Meetings

MAGTAG meetings are held once a month. The next meeting of the MAGTAG is scheduled for 10:00 a.m. on Thursday September 25, 2003 in the MAG Cholla room. Due to summer schedules this meeting may be canceled. The remainder of meetings for 2003 are as follows:

October 23, 2003
November 20, 2003
December 18, 2003

5. For information, discussion and possible action.

15 minutes

6. For information and discussion.

5 minutes

7. For information and discussion.